

Quickstart for Taking a VAL-ED Survey

1. Go to <http://valed.discoveryeducation.com/> and click the **Take a Survey** tab.



Admin Login **Take a Survey**

Email Password

Forgot Login or Password? **Log in**

360° Feedback

360° assessments provide the best feedback to principals because they incorporate input of all members of the school's professional community.

Links

Performance Rubric
Identifies those leadership behaviors that research has shown to be associated with improved teaching and increased student achievement.

VAL-ED Framework
Identifies the intersection of two key dimensions of leadership behaviors: core components and key processes.

VAL-ED Handbook
Provides fundamental information for using and interpreting the results of the VAL-ED.

Historical VAL-ED data
If your VAL-ED contract begin before Fall 2012, [click here](#).

Help



Thank You for Choosing VAL-ED!

The Vanderbilt Assessment of Leadership in Education is a research based evaluation tool that measures the effectiveness of school leaders by providing a detailed assessment of a principal's behaviors. VAL-ED focuses on the skills and behaviors unique to the role and career of a principal, providing evidence that the appropriate and necessary instructional leadership behaviors are exhibited at the school. The valid and reliable results of the VAL-ED survey are also designed to help the principal become a better leader for her school.

Learn More About VAL-ED!

 **View a Sample Survey**

 **View a Sample Report**

 **Research and Results**

See What They're Saying about VAL-ED

"Our district selected VAL-ED as part of our principal evaluation system due to its unparalleled reliability and validity, and for the comprehensive data that it provides. Most importantly, VAL-ED includes feedback from the entire teacher faculty - a response group that is best able to provide insight on their principal's instructional leadership. Principals receive detailed data on their performance in order to grow and improve as educational leaders, and with the comprehensive VAL-ED data, our district is able to tailor and direct our limited professional development funds for the greatest impact."

-**Karen Kemp**, Senior Coordinator of Leadership Development, Polk County Public Schools (FL)

2. Enter the Survey ID and Access Code (both Survey ID and Access Code are case sensitive) provided to you by the Contract Administrator or VAL-ED coordinator and click the **Start Survey** button. ****Survey ID and Access Code are typically provided to you in a Welcome Letter****



Admin Login **Take a Survey**

Survey ID Access Code

Start Survey

360° Feedback

360° assessments provide the best feedback to principals because they incorporate input of all members of the school's professional community.

Links

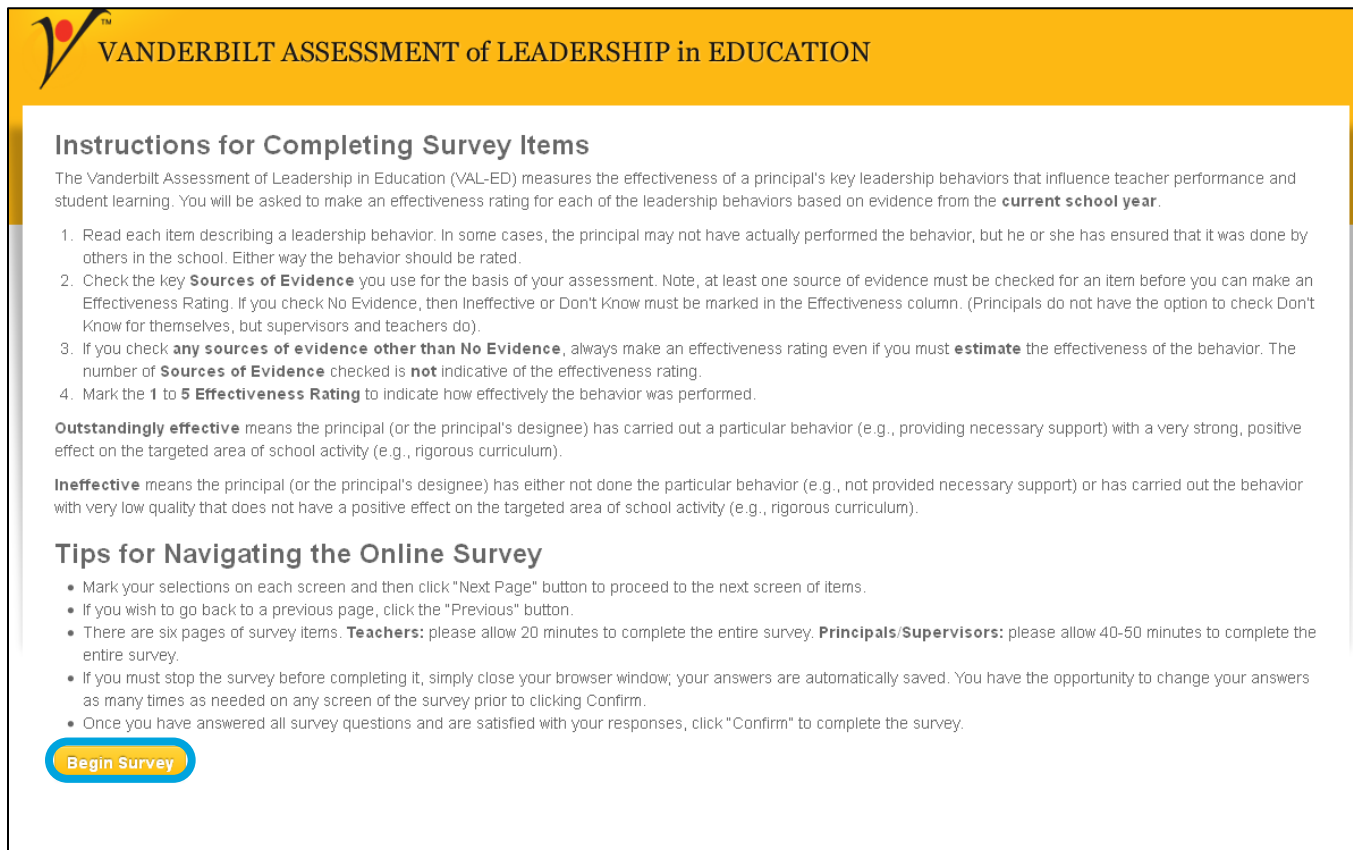
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Learn More About VAL-ED!

Excellent View a Sample View a Sample Research and

3. Read the instructions page carefully before taking the survey. When finished, click the **Begin Survey** button. ****Principals will be prompted to accept the terms and conditions prior to reading the survey instructions****



VANDERBILT ASSESSMENT of LEADERSHIP in EDUCATION

Instructions for Completing Survey Items

The Vanderbilt Assessment of Leadership in Education (VAL-ED) measures the effectiveness of a principal's key leadership behaviors that influence teacher performance and student learning. You will be asked to make an effectiveness rating for each of the leadership behaviors based on evidence from the **current school year**.

1. Read each item describing a leadership behavior. In some cases, the principal may not have actually performed the behavior, but he or she has ensured that it was done by others in the school. Either way the behavior should be rated.
2. Check the key **Sources of Evidence** you use for the basis of your assessment. Note, at least one source of evidence must be checked for an item before you can make an Effectiveness Rating. If you check No Evidence, then Ineffective or Don't Know must be marked in the Effectiveness column. (Principals do not have the option to check Don't Know for themselves, but supervisors and teachers do).
3. If you check **any sources of evidence other than No Evidence**, always make an effectiveness rating even if you must **estimate** the effectiveness of the behavior. The number of **Sources of Evidence** checked is **not** indicative of the effectiveness rating.
4. Mark the **1 to 5 Effectiveness Rating** to indicate how effectively the behavior was performed.

Outstandingly effective means the principal (or the principal's designee) has carried out a particular behavior (e.g., providing necessary support) with a very strong, positive effect on the targeted area of school activity (e.g., rigorous curriculum).

Ineffective means the principal (or the principal's designee) has either not done the particular behavior (e.g., not provided necessary support) or has carried out the behavior with very low quality that does not have a positive effect on the targeted area of school activity (e.g., rigorous curriculum).

Tips for Navigating the Online Survey

- Mark your selections on each screen and then click "Next Page" button to proceed to the next screen of items.
- If you wish to go back to a previous page, click the "Previous" button.
- There are six pages of survey items. **Teachers:** please allow 20 minutes to complete the entire survey. **Principals/Supervisors:** please allow 40-50 minutes to complete the entire survey.
- If you must stop the survey before completing it, simply close your browser window; your answers are automatically saved. You have the opportunity to change your answers as many times as needed on any screen of the survey prior to clicking Confirm.
- Once you have answered all survey questions and are satisfied with your responses, click "Confirm" to complete the survey.

Begin Survey

4. Select the Sources of Evidence and an Effectiveness Rating for each item. The number of sources of evidence selected is not indicative of the Effectiveness Rating.

SURVEY FOR: ANTONIETTA SIMONIS at SUNT QUIDEM VOLUPTATIBUS ILLO High Standards for Student Learning (0/6)

1 of 7
High Standards for Student Learning (0.6)
 36 Questions Remaining

High Standards for Student Learning
 Completed: 0 of 6

		Sources of Evidence <small>Check Key Sources of Evidence</small>						Effectiveness Rating <small>Choose one to indicate level of effectiveness or check 'Don't Know'</small>					
		Reports From Others	Personal Observation	School Documents	School Projects or Activities	Other Sources	No Evidence	Ineffective	Minimally Effective	Satisfactorily Effective	Highly Effective	Outstandingly Effective	Don't Know
Planning	plans targets of faculty performance that emphasize improvement in student learning.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	creates expectations that faculty maintain high standards for student learning.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. There are 6 pages of survey items (supervisors and principals will have 72 items and teachers will have 36 items). The items on each page pertain to a Core Component. Click the **Next** button to go to the next page of questions, the **Previous** button to go to the previous page of questions, or click the **Save and Exit** button to save your answers and come back at a later time to complete the survey.

Advocating	advocates opportunities for high quality instruction beyond the regular school day and school year.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Communicating	discusses instructional practices during faculty meetings.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Monitoring	evaluates teachers' instructional practices.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Previous
Save and Exit
Next

You also have the ability to use the drop down menu and/or the navigation arrows to navigate from page to page by Core Component.

VANDERBILT ASSESSMENT of LEADERSHIP in EDUCATION

SURVEY FOR: ANTONIETTA SIMONIS at SUNT QUIDEM VOLUPTATIBUS ILLO
 Connections to External Communities (6/6) ▾

« Culture of Learning & Professional Behavior (6/6)

5 of 7
Connections to External Communities (6/6)
0 Questions Remaining

Performance Accountability (6/6) »

Connections to External Communities
Completed: 6 of 6

How effective is the principal at ensuring the school...

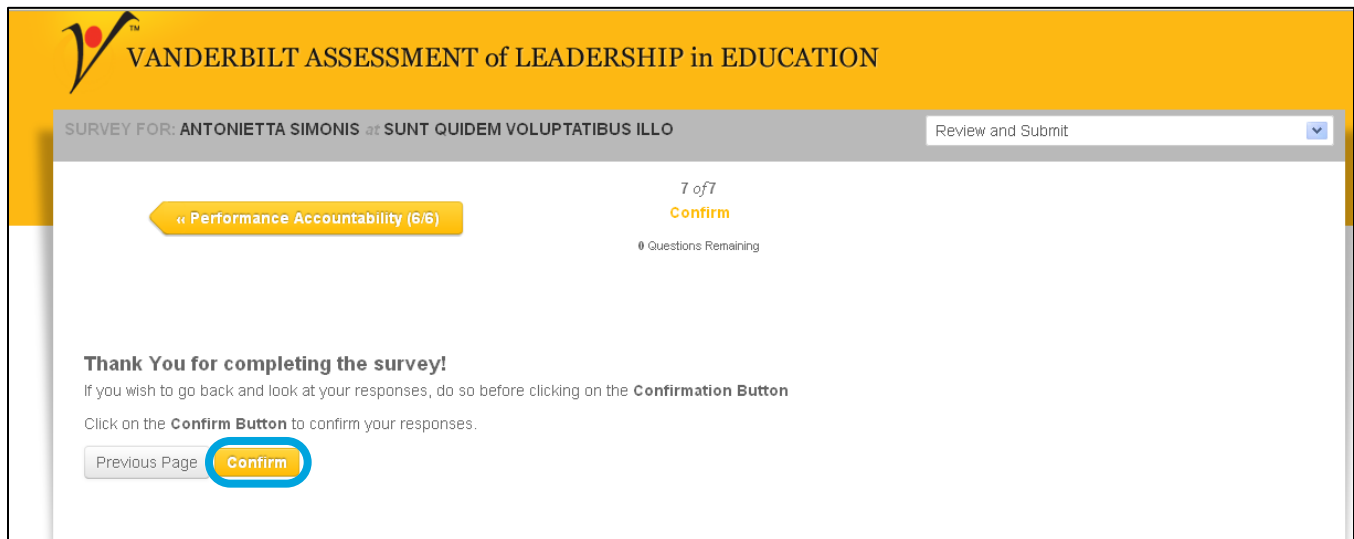
	Sources of Evidence <small>Check Key Sources of Evidence</small>						Effectiveness Rating <small>Choose one to indicate level of effectiveness or check 'Don't Know'</small>					
	Reports From Others	Personal Observation	School Documents	School Projects or Activities	Other Sources	No Evidence	Ineffective	Minimally Effective	Satisfactorily Effective	Highly Effective	Outstandingly Effective	Don't Know
Planning develops a plan for community outreach programs consistent with instructional goals.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. Once all items have been answered, click the **Finish** button on the last page.

Advocating		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Communicating	communicates to faculty how accountability results will be used for school improvement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Monitoring	analyzes the influence of faculty evaluations on the rigor of the curriculum.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Previous
Save and Exit
Finish

7. Once you are ready to submit the survey, click the **Confirm** button.



The screenshot shows the final page of a survey. At the top, there is a yellow header with the Vanderbilt Assessment of Leadership in Education logo and name. Below the header, a grey bar contains the survey title "SURVEY FOR: ANTONIETTA SIMONIS at SUNT QUIDEM VOLUPTATIBUS ILLO" and a "Review and Submit" button. The main content area is white and features a yellow navigation bar with a left arrow and the text "Performance Accountability (6/6)". To the right of this bar, it says "7 of 7 Confirm" and "0 Questions Remaining". Below this, a message reads "Thank You for completing the survey!" followed by instructions to click the "Confirm Button" to confirm responses. At the bottom, there are two buttons: "Previous Page" and "Confirm", with the "Confirm" button highlighted by a blue circle.

VANDERBILT ASSESSMENT of LEADERSHIP in EDUCATION

SURVEY FOR: ANTONIETTA SIMONIS at SUNT QUIDEM VOLUPTATIBUS ILLO Review and Submit

« Performance Accountability (6/6) 7 of 7 Confirm
0 Questions Remaining

Thank You for completing the survey!
If you wish to go back and look at your responses, do so before clicking on the **Confirmation Button**
Click on the **Confirm Button** to confirm your responses.

Previous Page **Confirm**